



South Dakota 4-H Leaders Association
2005 North Central Region Volunteers Forum
Rapid City, South Dakota

April, 2005

Dear Friend of 4-H:

South Dakota will host the 2005 North Central Region Volunteer Forum, November 11 – 12 in Rapid City, South Dakota. Please accept this invitation to be an exhibitor at the forum. We are expecting 500 adult volunteers and staff from 12 states in the North Central Region and 3 Canadian Provinces. At the Forum volunteers will have the chance to “**Shine Bright**” as they attend educational workshops, listen to keynote speakers, and exchange ideas with other delegates.

The 12 states include Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin. The Canadian Provinces are Manitoba, Ontario, and Saskatchewan.

The exhibit showcase will be open **Friday, November 11 and Saturday, November 12 from 9:45 am until 4:00 pm**. The conference hotel is the Ramkota, 2111 LaCrosse St, Rapid City, SD, 57701; phone 605-343-8500; fax 605-343-9107.

The following describes the cost for conference exhibitors:

Commercial Exhibitors: \$125 per 10 x 8 booth (includes 2 chairs and 2 8' covered tables)

Electricity: \$35

Analog Phone Line: \$85

Additional Tables: \$10 per table

Enclosed is a 2005 Exhibitor Registration Form for you to complete and return by July 1, 2005. For more information regarding the Forum, please visit the conference web site at <http://4Hsdstate.edu>. Click on the “Shining Bright” logo to access the registration form.

Should you have any questions, please feel free to contact me at 605-484-1234 or tsr2097@rap.midco.net. We look forward to seeing you in South Dakota!

Sincerely,

Teresa Runyan

Enclosure: 2005 Exhibitor Registration Form

2005 Exhibitor Registration Form

Exhibit Schedule: Friday, November 11 & Saturday, November 12

Name of company/organization _____

Contact Person _____

Exhibitor's Name(s) _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____

E-mail _____

Cost for commercial exhibit space	Amount	Total Due
Exhibit booth space (includes 2 8' covered tables & 2 chairs)	\$125.00	
Electricity	\$35.00	
Analog Phone Line	\$85.00	
Extra tables	\$10.00	
Total Due (Please make check payable to SD State University Foundation)		

Briefly describe what you plan to exhibit _____

We have flyers/tokens available for the registration packets (500 needed) Yes _____

We are willing to donate a Silent Auction Item Yes _____ No _____ If yes, please

describe _____

Please return this form by July 1 to: Teresa Runyan, 2097 Meadow Ln, Rapid City, SD 57703